**Final Workshop Evaluation**

*A template for participant evaluations of the workshop to be adapted for your needs. If possible, an online survey tool can facilitate anonymous responses. Be aware that there may be a trade-off in terms of responsiveness.*

**M&E for Research Capacity Building Workshop Final Evaluation**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Date:** |  | | | | | |
| *Please mark the number that best corresponds to your level of satisfaction.* | | | | | | |
| **BLOCK ONE: Distance learning** Initial self-assessment, pre-readings, preparation for the M&E Framework project | | | | | | |
|  | **1** Very Unsatisfied | **2** Unsatisfied | **3**  Neither satisfied nor unsatisfied | **4** Satisfied | **5** Very satisfied | **Comments** |
| **Learning materials** |  |  |  |  |  |  |
| **Facilitator** |  |  |  |  |  |  |
| **Time management** |  |  |  |  |  |  |
| **Communications** |  |  |  |  |  |  |
| ***Any additional comments or suggestions?*** |  | | | | | |
| **BLOCK TWO: Three-day, face-to-face training** Facilitator-led presentations, small group work, M&E Framework development | | | | | | |
|  | **1** Very Unsatisfied | **2** Unsatisfied | **3**  Neither satisfied nor unsatisfied | **4** Satisfied | **5** Very satisfied | **Comments** |
| **Learning materials** |  |  |  |  |  |  |
| **Facilitator** |  |  |  |  |  |  |
| **Time management** |  |  |  |  |  |  |
| **Communications** |  |  |  |  |  |  |
| ***Any additional comments or suggestions?*** |  | | | | | |
| **BLOCK THREE: Distance learning** Completion of the M&E Framework project | | | | | | |
|  | **1** Very Unsatisfied | **2** Unsatisfied | **3**  Neither satisfied nor unsatisfied | **4** Satisfied | **5** Very satisfied | **Comments** |
| **Learning materials** |  |  |  |  |  |  |
| **Facilitator** |  |  |  |  |  |  |
| **Time management** |  |  |  |  |  |  |
| **Communications** |  |  |  |  |  |  |
| ***Any additional comments or suggestions?*** |  | | | | | |
| **OVERALL SATISFACTION WITH THE M&E FOR RESEARCH CAPACITY BUILDING WORKSHOP** | | | | | | |
|  | **1** Very Unsatisfied | **2** Unsatisfied | **3**  Neither satisfied nor unsatisfied | **4** Satisfied | **5** Very satisfied | **Comments** |
| **Overall workshop experience** |  |  |  |  |  |  |
| ***Any additional comments or suggestions?*** |  | | | | | |